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Н	INTEGRATION JOINT BOARD BUSINESS PLANNER - The Business Planner details the reports which have been instructed by the Board as well as reports which the Functions expect to be submitting for the calendar year.									
2	Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Report Number	Report Author	Lead Officer / Business Area	ORGANISATION ACHSCP/ACC/NHSG	Undata/Status	Delayed/ Deferred or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
8	0. "."		To note the regular update from the Chief Officer		29 Novemb			T	I	I
9	Standing Item	Chief Officer Report		HSCP22.105	Kay Diack	Chief of Staff	ACHSCP			
10	Standing Item	Video Presentation	To note the regular video presentation from a choice of partner organisations							
11	27.09.22	Public Bodies' Statutory Climate Change Duties	To seek approval to submit the work that has been undertaken in relation to identifying emission reduction targets; and to seek approval for the proposed resource alignment and progress reporting approach. This is in respect of the Scottish Government's expectation for Public Bodies to show leadership on the global climate emergency - new requirements have been included in the mandatory annual reporting.	HSCP22.100	Sophie Beier	Strategy and Transformation Lead	ACHSCP			
12	11.10.2022	Update report on (1) IJB's Financial position; (2) covid reserves; and (3) written clarification of the legal position of the Scottish Government's position to reclaim such funding.	To note the update. At IJB on 11 October 2022, members agreed: (i)to agree that the Chief Financial Officer provide an update report on the IJB's Financial position as soon as was reasonably practicable, either at its next meeting on 29 November 2022, or prior to that, at a special meeting of the IJB; (ii)to agree that the Chief Financial Officer provide as part of the update report referred to at (i) above, an update on the covid reserves and written clarification of the legal position of the Scottish Government's position to reclaim such funding	HSCP22.104	Paul Mitchell	Chief Finance Officer	ACHSCP			
13	26.04.2021	Workforce Plan	To seek approval from members following the consultation at IJB in August 2022. This Plan supports the Strategic Plan.	HSCP22.101	Sandy Reid / Stuart Lamberton		ACHSCP			
14	12.07.2022	Marywell Service Redesign	To note the findings of the review following Marywell Medical Practice not being awarded a contract following the 2c tendering process. A multi-agency review is being conducted. This report will show the outcomes of the review and the options for the service moving forward with a recommendation to seek IJBs approval.	HSCP22.102	Susie Downie / Emma King / Teresa Waugh	Primary Care Leads	ACHSCP			
15	18.07.22	PCIP Update	To provide an update on PCIP.	HSCP22.099	Susie Downie / Emma King	Primary care Leads	ACHSCP			
16	02.11.2021	Rosewell House Travel Plan - update	To note the impact of the travel plan and report back after 12 months on the outcomes and any measures that might be required.	HSCP22.103	Sarah Gibbon	Project Manager	ACHSCP			
17	23.10.2022	Supplementary Work Plan – Social Care	Incorporating: oEnd of Life Beds at Rubislaw oEmergency Discharge Placements oChange of Contract oMHLD Commissioning Review	HSCP22.098						
18	26.07.2022	MHLD Commissioning Review	To seek approval to fund and issue Mental Health Residential Care Home contracts aligned to the development and implementation of the MHLD Residential and Supported Living Accommodation Market Position Statement.	N/A	Jenny Rae / Kevin Dawson	Strategy and Transformation Team	ACHSCP		Т	Incorporated within Supplementary Work Plan – Social Care above, going to 29 November meeting.
19	16.09.2022	Change of Contract	To seek approval of a business case for the changing of a contract from existing to another provider from 9 January 2023 for 15 months.	N/A	Shona Omand-Smith / Neil Stephenson	Commissioning Lead	ACHSCP		Т	Incorporated within Supplementary Work Plan – Social Care above, going to 29 November meeting.
20	16.09.2022	Emergency Discharge Bed Provision	To seek approval to increase expenditure around the capacity of emergency discharge beds.	N/A	Shona Omand-Smith	Commissioning Lead	ACHSCP		Т	Incorporated within Supplementary Work Plan – Social Care above, going to 29 November meeting.

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1 D a	ate Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Report Number	Report Author	Lead Officer / Business Area	ORGANISATION ACHSCP/ACC/NHSG	Update/Status	Delayed/ Deferred or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
21	12.10.2022	End of Life Beds at Rubislaw	To seek approval for the continuation of the five end of life beds at Rubislaw Park.	N/A	James Maitland	Commissioning Lead	ACHSCP		Т	Incorporated within Supplementary Work Plan – Social Care above, going to 29 November meeting.
22	17.08.22	Carers' Strategy	To seek approval of the final version of the Carers' Strategy.		Alison MacLeod / Amy Richert	Strategy and Transformation Team	ACHSCP		D	IJB in October 2022 delayed to January 2023 to allow for more consultation.
23	06.07.2021	Local Survey 2022	To note the results of the Local Survey 2022.		Alison Macleod	Lead Strategy and Performance Manager	ACHSCP			A Local Survey was comissioned in 2018/19 in advance of the last Strategic Plan. Original intention was to repeat the survey in 2022 and compare the two sets of results providing an indication as to the success of the actions within the Strategic Plan in impacting the lives of the people of Aberdeen. The survey has not been recommissioned as it was felt that the impact of the global pandemic would distort the findings making any direct comparison less meaningful. Alison MacLeod 31.10.22
24	ondina kom	Video Dresentation	To note the regular video presentative from a choice of norther conscioution		31 Januar	y 2023				
			To note the regular video presentation from a choice of partner organisations To note the regular update from the Chief Officer		Kay Diack	Chief of Staff	ACHSCP			
27	23.03.2021	Integration Joint Board Membership	To reconsiderany changes to arrangements by report to the IJB prior to 31 March 2023.		Clerk	Chief Officer	ACHSCP			
10.0	3.22	Mental Health and Learning Disabilities	To provide the Board with updates on any variation to the hosting of MHLD services by the city.		Paul Mitchell	Chief Finance Officer		At Budget on 10 March 2022, Board agreed to note that in respect of article 3.14 on page 64 of the report (specialist Mental Health and Learning Disabilities (MHLD) Services) it was recommended that the transitional period be extended to March 2023 and if anything were to vary with this matter, the Chief Finance Officer would bring a specific report back to the Board		
Stan 29	ding Item	Annual Procurement Workplan 2023/2024	To present the Annual Procurement Work Plan for 2023/24 for expenditure on social care services, together with the associated procurement Business Cases, for approval.		Neil Stephenson	Procurement Lead	ACC			
30	07.06.22	Carers' Strategy	To approve the final version of the Carers' Strategy.	HSCP22.080	Alison MacLeod / Amy Richert	Strategy and Transformation Team	ACHSCP			
31	28.04.22	Analogue to Digital telecare	To seek approval from the IJB for funding, and update on the progress of the project	n/a	Pete McAndrew /Nadir Freigoun / Valerie Taylor	Strategy and Transformation Team	ACHSCP	IJB agreed on 11 October 2022 to defer to IJB on 31st January 2023. The purpose of the report was amended to include funding approval. More time is required to confirm funding requirements. For the meantime, update to be provided via Chief Officer report.		
22	13.10.22	Creating Hope Together: Scotland's Suicide Prevention Strategy and Action Plan	To note the recently published national Suicide Prevention Strategy & Action Plan and to provide assurance on activities locally.		Kevin Dawson	Strategy and Transformation Team	ACHSCP			Date TBC by Kevin Dawson
33	p 5	lou com and	I		28 March 202		1 401105=		1	
			To provide a regular update from the Chief Officer To note the regular video presentation from a choice of partner organisations		Kay Diack	Chief of Staff	ACHSCP			
26	<u> </u>	Integration Joint Board Budget	To approve the Budget		Paul Mitchell	Chief Finance Officer	ACHSCP			
37	24.08.21	Rosewell House - evaluation report	Chief Officer to bring a full evaluation report of the service being delivered at Rosewell House to the IJB in March 2023;		Sarah Gibbon	Project Manager	ACHSCP	Rosewell House - Options Appraisal and Recommendations - HSCP.21.088 (JJB 24/08/21) instruct the Chief Officer, to bring a full evaluation report of the service being delivered at Rosewell House to the IJB board in March 2023;		
S1	anding Item	Medium Term Financial Framework - 2023/24	To provide an update on the final levels of funding delegated by Aberdeen City Council and NHS Grampian for health and social care activities in 2023/24 and to seek final approval of the medium-term financial framework.		Paul Mitchell	Chief Finance Officer	ACHSCP			

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	Grant Funding to Counselling Servies	To advise the Board of grant funding requirements for the financial year 2023/2024 to grant funded organisations - and to inform the Board of preliminary and proposed work to review the service activity and ensure it is aligned to the whole system service provision across Aberdeen City.		Shona Omand-Smith	Commissioning Lead	ACHSCP			
Standing Item	Annual Resilience report - Inclusion of Integration Joint Boards as Category 1 Responders under Civil Contingency Act 200	To provide information of the inclusion of IJB's as Category 1 Responders, in terms of the Civil Contingencies Act 2004 and an outline of the requirements that this inclusion involves.		Martin Allan	Business Lead	ACHSCP	On 23.03.21, IJB resolved: (iii)to instruct the Chief Officer to bring a report, annually, providing assurance on the resilience arrangements in place to discharge the duties on the IJB under the 2004 Act		This is an annual report and was last considered at IJB on June 2022.
25.05.2021	Community Nursing Digitalisation	On 25 May 2021 IJB agreed - to instruct the Chief Officer, ACHSCP to present an evaluation report on implementation of the project to include outcomes within 1 year		Michelle Grant / Craig Farquhar	Chief Officer	ACHSCP	June 2022 - Strategic Plan Delivery Plan outline timeline for development and evaluation of this project to Spring 2023. Report deferred to 28 March 2023.		
	Neuro Rehab Strategic Review and Implementation Plan	To seek approval of the Strategic Review work and draft Implementation Plan.		Grace Milne/Jason Nicol	Head of Service Specialist Older Adults and Rehabilitation Services				Outline draft expected end of March 2023, to come to next after that.
04.11.22	Scheme of Governance review	To seek approval of the revised Scheme of Governance		Jess Anderson/John Forsyth/Vicki Johnstone	Governance	ACC			
				6 June 2					
	Chief Officer Report Video Presentation	To provide a regular update from the Chief Officer To note the regular video presentation from a choice of partner organisations		Kay Diack	Chief of Staff	ACHSCP			
Standing item	IJB Scheme of Governance Annual Review	Considered at IJB on 7 June 2022 - this is an annual review so date to be established for approx June 2023 review		John Forsyth	Solicitor ACC	ACHSCP			
09.09.2022	Strategic Risk Register & Revised Risk Appetite Statement	IJB agreed on 11 October 2022 to note that the documents would be reviewed by the IJB as per the Board Assurance and Escalation Framework with an additional review in the first quarter of 2023/24	HSCP22.083	Martin Allan	Business Lead	ACHSCP			
				22 Augus					
	Chief Officer Report Video Presentation	To provide a regular update from the Chief Officer To note the regular video presentation from a choice of partner organisations		Kay Diack	Chief of Staff	ACHSCP			
Standing item	Video Fresentation	To note the regular video presentation from a choice of partner organisations		Aliosn MacLeod	Lead Strategy and Performance				
	ACHSCP Annual Report	To seek approval of the ACHSCP Annual Report - 22 August 2023 meeting			Manager				
16.08.22	Fast Track Cities	To provide an annual update on the actions against the action plan submitted to the Integration Joint Board (IJB) on 21 January 2020.		Daniela Brawley / Lisa Allerton					Last presented to IJB on 30 August 2022. This is an annu report.
Standing Item	Equalities and Equalities Outcomes	To note the progress towards evidencing compliance with the Human Rights Act 1998, the Equality Act 2010, the Scottish Specific Public Sector Equality Duties 2012 and the Fairer Scotland Duty 2018, outlining how person-centered equality and human rights culture is being delivered across all services. At IJB on 25 May 2021 Members resolved to instruct the Chief Officer, ACHSCP to submit 6-monthly reports alternately to the RAPC (starting December 2021 and then IJB - June 2022).		Alison Macleod	Lead Strategy and Performance Manager	ACHSCP	Went to RAPC on 01/03/22 and to IJB on 30 August 2022.		
				10 Octobe	er 2023				
Standing Item	Audited Accounts	To seek approval of the Audited Final Accounts for 2022/23.		Paul Mitchell	Chief Finance Officer	ACHSCP	Expected September/October 2023		
26.07.2022	Complex Care Market Position Statement	To seek approval of the Complex Care Market Position Statement. IJB agreed on 11 October 2022 to note that progress on delivery of the Complex Care Market Position Statement would be reported to the Integration Joint Board annually.		Jenny Rae / Kevin Dawson	Strategy and Transformation Team	ACHSCP			
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	Chief Officer Report Video Presentation	To provide a regular update from the Chief Officer To note the regular video presentation from a choice of partner organisations							
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